

The **Parks and Recreation Board** met Monday, November 20, 2006 at 4:30pm in the Board of Works room at City Hall.

Present at said meeting were Paula Woods, Mike Dana, Garnet Peck, Leon Trachtman, Karen Springer and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Lee Booth, Chris Foley, Brenda Lorenz, and Cheryl Kolb represented the department. Council members Ann Hunt and Gil Satterly were present. Absent was Council Member Gerry Keen. Also present were representatives from Little League: Randy Truitt, Ken Jacobs and Rob Kochon.

Paula convened the Board at 4:32 pm.

The first item on the agenda was the approval of the minutes of the October 16 meeting. Garnet motioned to approve the minutes as presented. Leon seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing

Assistant Superintendent – Pennie reported on the following:

- Working on updating the Department's web page

Parks – Lee reported on the following:

- Noted inspections are available.
- Winterized plaza fountain
- Prepared the rink for skating season
- Approximately 20 more trees and shrubs were planted at the Celery Bog Nature Area using the last of Indiana Heritage Trust monies.
- Planning for the prairie/savannah seeding to take place after Thanksgiving in Celery Bog Nature Area.
- Thanked Professor Dana and his horticulture class for the pruning work along the Cumberland medians.

Recreation – Chris reported on the following:

- We are offering basketball for grades 2, 3 and 4. Ken Walker and Greg Tudor have volunteered to coordinate the basketball program. The program began this month and will continue through February.
- Opening day for Riverside Skating Center ice skating season will be Friday, November 24 at 1 pm. Skate with Santa will be held on Saturday, December 16.

Morton Center – Brenda reported on the following:

- The Morton Center registration total for the fall session as of today is 1,280 which is less than 1 percent decrease from last year's November total of 1,289.
- A flu clinic was held at Morton on November 8 by the Tippecanoe County Health Department. We had over 100 people get flu shots that day.
- Morton is hosting the December Board Meeting. We will look forward to seeing everyone on December 18. We do plan to feed everyone, so it is hoped everyone can attend.

Old Business

None

New Business

Little League Interests

Rob Kochon, President of Little League, Randy Truitt and Ken Jacobs, members of the Board of Directors gave a presentation to the Board. Rob gave a little history of the West Lafayette Little League organization and stated that they have received permission from the School Corporation to proceed with the upgrade of the Little League facilities. They are in the process of doing a fundraiser in the hopes of raising \$300,000. There are approximately 300 West Lafayette students in the program, starting with age four through twelve. They will be hosting the Boys State 12 year-old tournament next summer. The boundaries for Little League are the West Lafayette School district boundaries. They do not have to go to West Lafayette Schools, just live within those boundaries. Cost to play in the league is \$75 with \$5 of that going to a capital improvement account.

Randy showed the drawing indicating what will be built. A pavilion that will have an open covered area with picnic tables that also can be used for protection in case of bad weather with a concession stand attached to it that will be used by both the softball and baseball fields. There will also be a second story that can be used for community meetings. All the loose gravel will be replaced with concrete, a playground will be built between the two fields, and a new press box on the softball field will be built. They will also replace all the bleachers, build new bullpens and batting cages.

They have met with the mayor and have requested a matching gift from the city out of a variety of different funds. An informational meeting will be held at the West Lafayette High School cafeteria on December 11 at 7 pm.

Joe mentioned that the Department helps by paying the light bills, once a year helps with a "field day" and mows the outside area of the fields. The electric bill averages to about \$100 a month. We do have the opportunity to transfer funds from our Personnel Services. With support from Council and Mayor, the Board would have the opportunity to transfer those personnel funds, which is about \$34,000 to Building Materials to do purchase orders for building material with local suppliers. Joe asked if the council does support help funding the project would Little League take over the electric bills. Rob stated that they would be willing to do that.

NRO Budget

Chris presented the NRO Budget for approval that was prepared by the Mayor and Clerk-Treasurer. This budget will deplete most of the money in the NRO account. Projected revenue for next year is \$437,400 with proposed budget of \$521,500. Mike motioned that the 2007 NRO Budget be approved as presented. Leon seconded the motion, and the motion carried.

Part-time Personnel Pay

Chris asked for approval of the 2007 Part-time Personnel Pay. There was a 2 percent increase in all wages, she increased the minimum hourly pay rate and there was an increase in the maximum hourly rate for our new part-time position. Mike motioned to approve the Part-time payroll as presented. Garnet seconded the motion, and the motion carried.

BPR 4-06

Joe presented BPR 4-06, a Resolution to allow the Department to post, as necessary, "No Bicycling, Skating, or Skateboarding Allowed" at the Lilly Nature Center, Morton Community Center, Sonya L. Margerum Fountain, Municipal Pool and Riverside Skating Center. Garnet motioned the approval of BPR 4-06. Mike seconded the motion, and the motion carried. Joe noted that signs need to be posted the fountain and skating center, now.

Nominations Committee

Paula asked Mike to head up the nominations committee for officers of the Park Board and present it at the next Park Board meeting.

INPAWS Request

Joe presented a request from the North Central Chapter of the Indiana Native Plant and Wildflower Society to hold its monthly meetings at the Lilly Nature Center free of charge. Leon motioned to approve the request. Mike seconded the motion, and the motion carried.

North West Soccer Club Request

Pennie presented a request from the North West Soccer Club for use of the soccer fields on Salisbury from March 25 to June 9, 2007; Monday – Friday from 4 pm to dusk. Garnet motioned to approve the request. Karen seconded the motion, and the motion carried.

West Lafayette School Board – Karen reported on the following:

The School Board approved the 2007-2008 school calendar at their last meeting. Proceeding on with the Superintendent search process. Survey forms are available on line on qualities you want to see in a Superintendent. Time line is in place, they are looking to post the position on December 1 and have it open until January 31. Tomorrow evening there will be a joint school board meeting with West Lafayette, LSC and the TSC board members at Ivy Tech. There has been a group studying the consolidation of the three school corporations; the advantages and disadvantages, possibilities, impossibilities of that and hearing their oral report. They have received a written report.

Wabash River

Mike reported that the WREC Board of Directors met on Friday. 'Rivervision' was held a couple weeks ago on Saturday morning, part of the living laboratories on the Wabash project coming out of Purdue and had about 100 people participating; one more of the brainstorming ideas for the river corridor. Corp of Engineers is completing their model and now they will be plugging in some new data for the hydrology study, which is the base thing that has to be done before anything can be done in the river corridor. River scenic by-way proposal is still being stalled at the state level because state government keeps shifting personnel. Under the auspices of WREC there is a beginning of a river corridor master planning process. There has been an RFP sent out, with eleven prominent planning firms having submitted proposals, which will be reviewed by a sub-committee of the group for a recommendation for consultants so the master plan process can move forward.

Other

Transfer Resolution

Joe presented BPR 5-06, moving funds from 200 and 300 accounts, in total amount of \$11,584 to 3-231 Park Building Materials \$5600 and 3-361 Park Repairs Building and Structures \$5500 and a small transfer to 441 Furniture and Fixtures \$484. Mike motioned to approve the resolution. Garnet seconded the motion, and the motion carried.

Quotes

Joe opened quotes for three different projects related to the appropriation by the Redevelopment Commission in May, which included \$210,000 for Sagamore Parkway improvements and \$75,000 for park improvements, all out of the Kalberer-Cumberland-Blackbird TIF area. Most of the appropriation for Sagamore Parkway, for the part in the KCB TIF district, was for the mid-way plantings, poles, lights and banners. The Parks part was to do a viewing deck in Celery Bog Nature Area and additional plantings and landscaping for Celery Bog Nature Area, Northwest Greenway Trail and Cumberland Park. Joe will ask Board of Works to approve purchase orders for the most responsive and responsible quotes for three projects. The Cumberland Park berm construction project is to help solve some problems caused by soccer use. This would be to continue the berms along Salisbury and the east edge of the Park all the way up through the soccer play area. First quote was from Fairfield Contractors in the amount of \$19,684; next was CB Cooper Landscaping Construction in the amount of \$15,500; and the final one from Bennett's Greenhouses, a sum of \$10,751. Second part would be a planting project for the Northwest Greenway Trail in Cumberland Park, which would include additional trees along the trail in three different locations and replacing those that did not survive the '03 construction and planting project and planting the berms. The lump sum amount quoted from Garden Art is \$9,604.45, CB Cooper Landscaping is \$9,380, and Bennett's Greenhouses is \$8,313.60. The third project is for planting trees on new property that is part of Celery Bog Nature Area, technically owned by the Redevelopment Authority. This arrangement was part of the deal with the expansion of the Wal-mart store, along the newly constructed wetland, and on the slope between the Wal-mart back parking and drive area, and about six to twenty feet off the new guardrail. The lump sum quote from CB Cooper is \$5,120, from Garden Art, \$5,296, and from Bennett's, \$4,598.56.

Contract

Joe will be taking a contract to Board of Works tomorrow for a not to exceed amount of \$40,000 with Stu Kline for design services for Wabash Heritage Trail extension, the piece we hope to get an INDOT transportation enhancement grant to construct the project. We are going to provide design work with the amount available through CCD Consulting. The plan is to extend the trail along North River Road and into Happy Hollow Park, tying into the Trolley Line Trail and Happy Hollow School.

Purdue Students

Joe has been working with the Office of Engagement at Purdue University and has co-signed as a sponsor for another student grant. This one for \$515 for an Agronomy 565 class to do community soil education project with numerous products that would be used at Lilly Nature Center.

Audience Comment

Jim Pheasant was present and commented on the need for the berms along Salisbury to help prevent a serious accident.

Use of Barn

Paula commented that someone asked her if the Barn in Cumberland Park could be used for an indoor market. Joe stated that according to our Insurance people it could not be used. It is completely used by the Department and it does not really have any indoor space.

Purchase Orders

Joe presented a purchase order for \$1,706 to Lafayette Printing to pay for 10,000 copies of the revised Trail Guide. That will come from Park Board – Informational Printing. L-WL CVB will also print 5,000 copies at the same time. Leon motioned to approve the Purchase Order. Garnet seconded the motion, motion carried.

Pay Claims

Garnet motioned for claims to be paid. Mike seconded the motion, and the motion carried.

Adjourn

The meeting adjourned at 5:55 pm.

Presiding Officer

Secretary